



Tempus Fugit is Latin for Time Flies - one of the ultimate truths in the staffing business. When you're working against the clock, you have to respond in hours, not days. While your competition is shuffling piles of paper, Tempus Fugit has you confirming the order.

Tempus Fugit is a suite of powerful, easy-to-use tools that enable account managers and office administrators to increase production and streamline every aspect of your practice.

Your ability to service accounts is dependent on your employee roster. As your roster grows, you have to get organized to stay on top of all the information you've gathered. Tempus Fugit allows you to combine your skills and techniques with a comprehensive suite of powerful, easy-to-use tools that work the way you do to increase production and streamline every aspect of your practice.

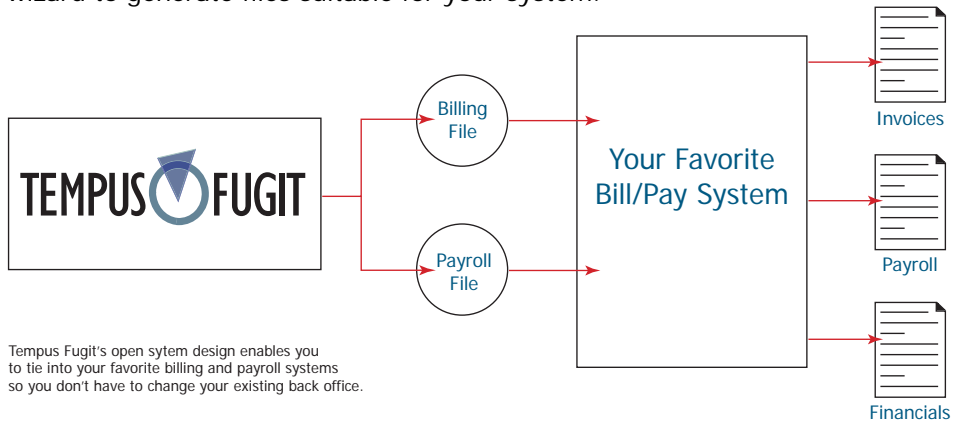
The faster you can enter a job order, run a search and choose the best employees, the more business jobs you'll take away from your competition. With Tempus Fugit, you simply respond faster than they do. With the shortest learning curve of any staffing software on the market today, you'll quickly see the value of a total solution.

Let's face it; it's time to streamline your operations. Tempus Fugit integrates front and back office functions so you can focus on doing your job instead of running next door to look up some piece of information in another office. Timeslip histories, employee information and performance histories are available instantaneously.

Tempus Fugit gives you the choice of outsourcing your payroll or connecting with your favorite billing or payroll system by using custom export files. If you outsource your payroll, Tempus lets you create a detailed Payroll Audit Report directly from Tempus' integrated timeslip processing system. If you already have a bill/pay system in place, use Tempus' flexible custom export wizard to generate files suitable for your system.

*"Tempus Fugit paid for itself in a matter of weeks. We were able to move three counselors into sales, while maintaining the same number of hours billed per week. This decreased our overhead significantly, and has put us on the fast track to growing our business."*

**Maria Parkinson**



Tempus Fugit's open system design enables you to tie into your favorite billing and payroll systems so you don't have to change your existing back office.

The right level of automation improves productivity. Tempus Fugit keeps all your front office and back office personnel focused on the most important tasks - the ones that keep your customers happy and bring in more business. The easy money in staffing has already been made. Tomorrow's success will be won by firms who put strong systems in place, focus on customer service, and hold the lid on costs. Don't wait for your competition to get the leg up, call Micro J today!

# TEMPUS FUGIT



*If you can open a desk drawer,  
you can use this software!*

## System Requirements

- Pentium or higher processor
- Microsoft Windows 95B or later (Some features require Windows 98 or above)
- 32 MB of memory
- 30 MB of free disk space
- VGA video card capable of displaying 800x600
- CD-ROM Drive

## Additional items or services required to use certain features:

- Microsoft Windows 98 for External Documents and Hi-resolution desk
- An ISP may be required for Internet functionality
- Microsoft Office for Letters feature
- E-mail service with SMTP or Microsoft Outlook required for E-mail functionality

## Technical Information

- Omnis 7^3 (V8.1) Database Engine (Database license included with purchase price)
- ODBC Compliant
- Includes Crystal Reports v8.5 Runtime Engine
- Terminal Server Compatible
- Fully compatible with PcHunter RMS.



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## KEY FEATURES

### Contact Manager

Keep thousands of resumes on file. Build links between job orders, activities, companies, managers and employees all without duplicating data entry.

### Search Tool

Build searches based on thousands of combinations of industries, occupations, locations, date entered, ZIP code, salary, skills and miscellaneous attributes. Integrated Key Word search engine for generating customized search queries of your resumes.

### Fully Customizable Coding Schema

Create a custom-coding schema from the ground up, or build your own off our industry specific sample sets. Assign keywords to codes for automatic record creation and coding.

### Management Reports

Resumes & full profiles, reminders, activities, companies by status, people by status, job orders by status, phone log, search results, To Do List, and many more.

### Integrated Quality Management

Quality Checks show up automatically on the built-in To Do List so there is no opportunity for these important steps to be forgotten. You can also set up weekly checks or other verifications to match the requirements of your quality assurance program.

### Availability / Bench List

Keep a listing of employees who are available to work.

### Activity History

Instant access to chronological history of activities, legal proof of dates & times, statistical information to measure productivity, setting goals enhances production.

### AutoEntry

Automatically create and code candidate records from electronic resumes.

### Document Management

Link an unlimited number of resumes and other documents directly to employee records in the database.

### Timeslip Processing

A single entry records timeslip data and sets up both billing and payroll.

### Billing and Payroll

Tempus Fugit gives you the choice of outsourcing your payroll or connecting with your favorite billing or payroll system by using custom export files. Tempus Fugit leaves your options open whether you need a new bill/pay system, already have one or use a temp funding service!